

Shawbury Parish Council



To all Members of the Council. You are hereby summoned to attend the Annual Meeting of the Parish Council of Shawbury to be held on Tuesday 14th July 2026 at Shawbury Village Hall commencing at 7pm in order to conduct the business enclosed on the agenda below.

Signed: *A Roberts*

Date: 7th July 2026

1. Public Session

Should a member of the public so require they will be permitted to speak. Public speaking time will be limited to 15 minutes, 3 minutes per speaker.

2. Community Service Awards Presentation

3. Apologies for absence

4. Declaration of Disclosable Pecuniary or other interests / requests for dispensations

5. To approve the minutes of the Annual Parish Council Meeting held on 9th June 2026

6. Planning

a. To receive planning applications from Shropshire Council

26/02303/CPE For information only

Oakwood Grange Bings Heath Astley

Application for a Lawful Development Certificate of existing development to constitute lawful commencement of planning permission 23/00898/FUL

26/02041/FUL Del Vista Carradine Road SY4 4PB
Proposed replacement dwelling and new access

6/02532/OUT Proposed Residential Development Land East Of, Wem Road, Shawbury
Outline planning application (to include principal means of access) for development of up to 115 residential dwellings (Use Class C3) with associated open space, landscaping and other associated works including infrastructure, earthworks and drainage

b. To note planning decisions made by Shropshire Council – none received

7. Financial Matters

a. To receive monthly balance record and reconciliation

b. Q1 Budget Report

c. Banking arrangements – to receive an update from members

d. To resolve to approve outstanding invoices and payments

8. Recipient	Reason for Payment	Amount (inc. VAT)	Ref
Richard Bailey	Floral Planter Signs - reimburse	356.40	43.26
SALC	Training	35.00	44.26
A Roberts	Salary	760.16	45.26
Shropshire Council	Pension	320.81	46.26
A Roberts	Reimbursement	68.18	47.26
HMRC	NI and PAYE	278.50	48.26
Unity Trust Bank	Monthly Fee	7.00	49.26 DD
Mike Varndell	Litter Collection	525.00	50.26 SO
SALC	Training	45.00	51.26

9. **Moat & Glebe Project**
 - a. To discuss
 - b. To receive an update from the Moat and Glebe Project Committee
 - c. Correspondence received re maintenance of Moat Footpath area
10. **Street Lighting** - to receive an update on mapping and asset condition
11. **Local Plan Scoping Consultation** – to agree a response
12. **Policing Priorities** – to agree
13. **Purchase of a new Car Park Bin** – to agree
14. **Environmental Maintenance**
 - a. To agree works to be carried out
 - b. To agree Grounds Maintenance contract procurement
15. **Installation of Vehicle Activated Signs** – to receive an update
16. **Works to Graveyard** – to agree
17. **Fly Tipping**
18. **Correspondence**
 - a. Moreton Mill East Bridge Repairs to note new date
 - b. West Midlands Co-Operative to note grant received
 - c. Millbrook Drive car parking concerns
 - d. Permission to co-opt – to note
19. **Chair's Report**
20. **Councillor Reports** - issues requiring urgent attention
21. **Other Reports**
 - a. West Mercia Police
 - b. RAF Shawbury
 - c. Shropshire Councillor
 - d. Clerk (enclosed)
 - e. Committee reports
22. **Items for Next Agenda (11th August 2026)**

Minutes of the Ordinary Meeting of the Parish Council held on 9th June 2026 at Shawbury Village Hall Starting at 7pm

Present

Councillors M Roberts (Chair), J Vernon, J Manley,
D Cooper, A Foster, J Ward, T Davies Moss, K Pickering

Unitary Councillor

Clerk A Roberts

Other Organisations 0

Members of the Public: 1

94/26 Public Session
No matters raised

95/26 Apologies
C Vernon, W Moss Jones, G Jones.
C Vernon also tendered his resignation from the Council.

96/26 Declaration of Disclosable Pecuniary or any other interests or requests for dispensations
None declared

97/26 Minutes of the Full Council Meeting held on 12th May 2026.

Resolved: to approve as a correct record the minutes of the ordinary meeting of the Parish Council held on 12th May 2026. They were duly signed by the Chair.

98/26 Planning
a. Applications Received
26/02016/FUL The Haven, Wytheford Road, Shawbury
Single storey side extension ie: double garage with WC, internal alterations and utility room

Resolved to make the following representation:
The parish council does not support this application and has observed that work on this site has already been carried out without permission.

b. Decisions Received from Shropshire Council – none received

99/26 Annual Governance and Accountability Return 2025-26
a. The internal audit report was noted. Follow up actions are already in hand.
b. AGAR section 1, Annual Governance Statement

Resolved to approve the AGAR Section 1 Annual Governance Statement.

The Chair and Clerk signed the statement on behalf of the Council.

- c. AGAR section 2, Financial Statements

Resolved to approve the AGAR Section 2 Financial Statement.

The Chair signed the statement on behalf of the Council.

100/26 Financial Matters

- a. Monthly Balance Record and reconciliation.

It was noted that the bank statements and financial records are reconciled to 31.5.26 and this has been checked by the Chair of the Finance Committee.

It was also noted that a VAT reclaim of £2999 and £1,000 Environmental Maintenance Grant have been paid.

- b. Banking Arrangements

It was noted that the application has been received and online banking users should receive letters from Unity Bank within the next week.

- c. Pension Contributions

RESOLVED: to pay Local Government Pension Scheme contributions by monthly standing order.

- d. Outstanding payments

Resolved: To approve the payments shown below.

Payments Made Between Meetings

To	For	Total	Ref
Oakgate Nursery	Trees	305.17	24.26
M Varndell	Waste Collection May	525.00	25.26 SO

Transfers Between Accounts

From	To	Amount
Savings	Current	10,000.00
Savings	Current	10,000.00

New Payments to be Authorised

To	For	Total	Ref
A Roberts	Salary*	760.31	26.26
HMRC	PAYE & NI	267.30	27.26
Shropshire Council	Pension Contribution	309.76	28.26 SO
A Roberts	Expenses	36.80	29.26
M Thorpe	Strimming Verges	200.00	30.26
M Thorpe	Strimming signs	160.00	31.26
Mijan Ltd	Finance Software	99.00	32.26
Village Hall	Meetings to Sept 26	206.25	33.26
Village Hall	CCTV Energy	300.00	34.26
Unity Trust Bank	Charges	7.00	35.26 DD
M Thorpe	Strimming Benches	120.00	36.26
M Thorpe	Strimming Moat trees	120.00	37.26
Shawbury United	Donation	250.00	38.25
Shropshire Council	Streetlighting Energy	6,017.33	39.25
Richard Bailey	Floral Planter Costs	317.00	40.25
M Varndell	Waste Collection Jun	525.00	41.26.SO

* adjusted by 5p as overpaid by 5p last month.

101/26 Moat & Glebe Project

- a. It was noted that the fruit trees have been purchased and planted and strimming has been carried out. The following were raised:
- Concerns re youths damaging the Moat
 - A new bench for the moat (Clerk to look for prices, check EH for permission and explore grant funding).
 - Can lottery funding be sought for the project (Clerk to action).
- b. Project Committee

Resolved :to set up a Moat and Glebe committee with delegated power to deliver the project, using the terms of reference provided. A budget will be set by full council once costings and an action plan have been provided to by the committee. The members of the committee are:

Cllr Vernon

Cllr Cooper

Cllr Manley

Cllr Jones

As per the terms of reference, non-councillors may be seconded onto the committee.

102/26 Mapping Software

It was noted that a free trial of the software will be used to map the Council's assets. Following this a decision will be made regarding the purchase of the software.

103/26 Housing Needs Survey

Resolved that the survey should be carried out in September 2026.

104/26 Facebook

Resolved: to review the use of Facebook comments at a future date.

105/26 CCTV Signage

Resolved: to delegate the purchase of signage to the clerk with a budget of £25. Should the cost be higher a decision will be made between the clerk and the Chair.

106/26 Additional Councillor Responsibilities

Resolved that Cllr Cooper will have responsibility for Streetlights and Cllr Vernon will have responsibility for Parish benches.

107/26 Chairman's Report

The report which included information on the development of Shropshire's Local Plan was noted.

108/26 Councillor Reports

The following reports were noted:

Cllr Vernon

- New car park bin (agenda item for next meeting)
- Cllr Williams has confirmed that Shawbury's verges are not a Shropshire Council priority. Cllr Davies-Moss thanked Matt Thorpe for his work cutting the verges

- Cllr Roberts – the Shawbury map was produced by Shropshire Council Public Rights of Way team.
- Cllr Pickering will bring prices for burial ground works to the next meeting

109/26 Other Reports

- a. West Mercia Police - to be circulated with the minutes
- b. Shropshire Councillor - circulated in advance of the meeting.
- c. Clerk - circulated in advance of the meeting
- d. Committee reports - none

110/26 Items for Next Agenda (14th July 2026)

As minuted.

The meeting ended at 20.00

Shawbury Parish Council

Budget report from 1-Apr-2026 to 30 Jun 2026 (figures exclude VAT)

Payments	Budget	Actual	Variance
Other Payments			
Total Other Payments	0.00	0.00	0.00
Administration			
General Administration	400.00	305.25	94.75
Bank Charges	84.00	21.00	63.00
Website / IT	468.00	9.49	458.51
Councillor Expenses	100.00	0.00	100.00
Audit	750.00	180.00	570.00
Rents	2,000.00	1,550.00	450.00
Training	400.00	0.00	400.00
Insurance	3,200.00	3,129.29	70.71
Affiliations	1,400.00	1,329.45	70.55
Total Administration	8,802.00	6,524.48	2,277.52

Asset Management			
Streetlight Maintenance	3,500.00	0.00	3,500.00
Streetlights Energy	5,100.00	5,014.44	85.56
Play Area Insp / Maint	5,000.00	0.00	5,000.00
Moat / Glebe Areas	4,000.00	304.29	3,695.71
Hedge / Grass Cutting	9,000.00	0.00	9,000.00
CCTV	1,500.00	300.00	1,200.00
Tree Maintenance	2,000.00	750.00	1,250.00
Moat/Glebe/Field path mtce	3,400.00	1,908.00	1,492.00
Playing Field	500.00	0.00	500.00
Fitness Area	500.00	0.00	500.00
Car Park	200.00	0.00	200.00
Defibrillator	300.00	0.00	300.00
Seats/Bus shelters	500.00	0.00	500.00
Vehicle Activated Sign	9,596.00	0.00	9,596.00
Total Asset Management	45,096.00	8,276.73	36,819.27

Burial Ground			
Burial Ground Costs	500.00	0.00	500.00
Total Burial Ground	500.00	0.00	500.00
Environment			
Litter collection	6,500.00	2,100.00	4,400.00
Env Mtce Project	0.00	621.23	-621.23
Floral Gateways	650.00	264.17	385.83
Parish Paths	1,000.00	0.00	1,000.00

Total Environment	8,150.00	2,985.40	5,164.60
Community			
Community Awards	100.00	166.24	-66.24
Grants/Donations S137	1,000.00	250.00	750.00
Total Community	1,100.00	416.24	683.76
Staffing			
Staff - non salary costs	500.00	139.00	361.00
Salary, NI, Payroll Costs	13,200.00	5,059.07	8,140.93
Total Staffing	13,700.00	5,198.07	8,501.93
Total Payments	77,348.00	23,400.92	53,947.08

Receipts	Budget	Actual	Variance
Other Receipts			
Bank Interest	1,400.00	752.33	-647.67
VAT Repayments	0.00	0.00	0.00
Miscellaneous Receipts	500.00	1,000.00	500.00
Burial Income	500.00	0.00	-500.00
Floral Gateways Donation	0.00	398.00	398.00
Total Other Receipts	2,400.00	2,150.33	-249.67
Precept			
Precept	62,252.00	62,252.00	0.00
Total Receipts	64,652.00	64,402.33	-249.67

< [REDACTED]@btinternet.com >

Sun, 05 Jul 2026 9:05:00 PM +0100

To "clerk"<clerk@shawbury-pc.gov.uk>

Dear Shawbury Parish council

I would be please as a resident of Shawbury if you could raise the management ideas as presented to SWT below regarding the moat, surrounding wetland, meadow, woodland and riverside in developing a partnership or advisory role with the Shropshire Wildlife Trust.

A site visit by them could have an enormous beneficial impact on how best to manage these areas regarding the balance between promoting wildlife, in particular insect life such as butterfly and flora which supply the food chains for wildlife in the area and human activity. It could shed light on methods and practices that develop this area ecologically which will also impact in a very positive way on the local community.

Could you please raise this at your earliest convenience and prior to any designated management of the area such as flailing the meadows, riverbank and tree work in order to hopefully action a partnership with the SWT. If as I see no reason why not, you do agree to a site visit, (given the low cost involved) could you please laisse directly with Luke and please let me know how you get on.

I have written back to Luke informing him that I would be speaking with yourselves.

Kind regards

[REDACTED]

Resident of The Paddocks.

From: Luke Neal <luken@ShropshireWildlifeTrust.org.uk>

Sent: 01 July 2026 16:31

To: [REDACTED]

Cc: LMAS <LMAS@shropshirewildlifetrust.org.uk>

Subject: RE: General enquiry: SWT enquiries form

Dear [REDACTED]

Thank you for getting in touch and for your concern about the butterflies.

I do not think that we have worked with Shawbury Parish Council in the past but certainly would be willing to do so. However, this would have to be as part of our paid for advice services and it seems uncertain if Shawbury would be willing to pay us.

That said we can offer general advice by email.

We do offer an introductory advice visit for £240 inc vat and do have a butterfly specialist on the team. The introductory visit allows for up to two hours on site and a follow up letter of our thoughts and recommendations.

Let me know what you would like to do, we can arrange a call if that would be helpful,

Yours Sincerely,

Luke Neal *He/his*

Head of Landscape Recovery, Landscape Recovery Department

01743 284 280

Mobile: 07495 564 774

Help me to help the planet and reduce the stress of email overload!

I'm reducing my carbon footprint by thinking twice before I email. Where I have to email, I will keep it brief and only send it to those that need it.

I will only reply to emails where necessary and I'm unsubscribing from mailing lists that are no longer relevant.

Could you do the same?

You can calculate your own carbon footprint here -

[WWF Footprint Calculator](#)



Join our supporter family with a **membership** and stay up-to-date with our **e-newsletter**.
www.shropshirewildlifetrust.org.uk



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Shropshire Wildlife Trust is a registered charity (212744) and registered company (729746).
Our registered office is 193 Abbey Foregate, Shrewsbury, SY2 6AH

From: Shropshire Wildlife Trust <hello@shropshirewildlifetrust.org.uk>

Sent: 27 June 2026 20:15

To: Enquiries <enquiries@shropshirewildlifetrust.org.uk>

Subject: General enquiry: SWT enquiries form

Submitted on Sat, 27/06/2026 - 20:15

Submitted by: Anonymous

Submitted values are:

Name

~~Stephaneauk d...@...~~

Email

~~offshere@btinternet.com~~

Phone number

~~01691 222222~~

Are you a member?

~~No~~

Please select specific topic from the options below to ensure that your enquiry is received by the correct department.

General enquiry

Your message

Dear SWT

As both a member of SWT and a resident of Shawbury, I am enquiring whether you would be willing to work with Shropshire Parish council regarding a riverside area that has been opened up from the villages recreational field. A few years ago on being involved with the national butterfly count, i have noticed that butterfly levels have fallen significantly. The land area is a mix of riverside, wetland, meadow, woodland and has paths going through it. Each year the parish council arrange for the meadows and paths to be flayed. However, it is unclear the impact that this cutting has on wildlife and vegetation in preventing the establishment of insect larvae and whether natural succession of the meadows should be allowed.

I am prepared to work with the parish council on integrating SWT into their management and policy development of these areas. The areas do definitely host, bats, small mammals, various insects including dragonfly, bird life and a variety of flora species.

It is possible that you are already working with the parish council on these public areas, but i would be grateful if you could take a look the region from North of the recreational field to the river Roden and around the medieval moat area and let me know if you think that approach to the parish council will help develop the area from an environmental view point if you have not been involved.

||

Dear Stakeholder,

Preparation of the next Shropshire Local Plan

Shropshire Council has issued an [intention to commence preparation of the next Shropshire Local Plan](#) and an [intended timetable](#) for its preparation.

The next Shropshire Local Plan will establish the vision, measurable outcomes and a spatial strategy for the sustainable development of Shropshire over the period to **2046**. It will also form the mineral and waste plan for Shropshire.

The next Shropshire Local Plan will be informed by assessments of need for housing (including affordable housing and specialist accommodation), employment and other appropriate land-uses. To meet identified needs, the next Shropshire Local Plan will allocate land and provide policies to manage development.

Local Plan Scoping Consultation

To inform preparation of the next Shropshire Local Plan, we are undertaking a Scoping Consultation from the **20 May 2026** to the **15 July 2026**.

This consultation is seeking the views of all interested stakeholders on what the next Shropshire Local Plan should contain and our approach to engagement during its preparation. This includes:

- key priorities for the **vision**.
- key considerations for the **spatial strategy**.
- The approach to identifying and assessing **potential site allocations**.
- Matters that would benefit from being addressed by **local planning policies**.
- How we should effectively **engage**.
- Evidence** requirements.

Within this Scoping Consultation we are also seeking views on:

- The methodology and conclusions of a [draft Community Hierarchy for Shropshire](#), which will be used to inform the preparation of the future spatial strategy later in the process; and
- A [draft Site Identification and Assessment Methodology](#) which outlines how the Council proposes to assess promoted sites in order to determine future site allocations.

Please note, at this stage of the plan-making process the Council are **not** identifying proposed options or site allocations – this will come at a later stage and the subject of a future consultation.

For more information and to respond to this consultation, please visit our ‘[get involved](#)’ webpage at: <https://getinvolved.shropshire.gov.uk/consultations/shropshire-local-plan-scoping-consultation/>

How to Get Involved

To support stakeholders to 'get involved' in this consultation we have prepared an [online response form](#) available via our ['get involved' webpage](#).

We believe this online response form makes it quicker and easier to respond, it also automates submission upon completion and will help us to consider responses more efficiently. As such, our preference is that responses are submitted in this way.

However, we understand that some may wish to submit their responses in another format. As such, an alternative version of the response form has also been made available on our ['get involved' webpage](#).

We encourage all interested parties to 'get involved', but please ensure responses are submitted and received by the Council by 15 July 2026.

Site Promotions

Sites that have been promoted for development to the Council through a 'call for sites' process, which will be assessed using our finalised site assessment methodology, have been [mapped here](#).

We are continuing to invite stakeholders to promote sites for development. [Further information on this 'ongoing invitation' and details of how to promote sites is available here](#).

Similarly, we are also continuing to invite stakeholders to promote land for mineral working. [Further information on this 'ongoing invitation' and details of how to promote land is available here](#).

Please Note: Not all promoted sites will be proposed for allocation. Proposed allocations will be identified through the site assessment process and will be consulted on in future stages of the preparation of the Local Plan

You have received this email as you have requested to be included on the Council's Planning Policy Consultation Database, if you no longer wish to receive these notifications please respond with 'Remove' in the subject line.

Thank you

Kind Regards

Planning Policy

Shropshire Council

If you would like more information about Shropshire Council services, please [visit our website](#) or [sign up for email updates](#)

Shropshire Community Hierarchy - Summary

The Shropshire Community Hierarchy is a framework to group and assess the county's diverse communities by size and connectivity, supporting evidence-based planning and development in the next Local Plan. The hierarchy aims to ensure development is directed to the most suitable locations, supporting sustainable growth and service provision across Shropshire. It is a robust, transparent, and locally responsive tool for planning decisions.

A community hierarchy groups communities (towns, villages, hamlets, etc.) by consistent criteria: population, number of dwellings, and connectivity to employment, services, and social opportunities.

Why?

Shropshire is large and rural, with hundreds of communities of varying size and function. A hierarchy helps understand their roles and guides sustainable development.

(This approach aligns with national planning policies supporting sustainable growth, transport, economic vitality, and housing supply.

Proposed Methodology

- Identify Communities: All recognisable named communities included.
- Analyse Communities:
 - Size: Based on latest population and dwelling data.
 - Connectivity: Uses Department for Transport's method (score 0–100) to measure access to jobs, services, and social opportunities via sustainable transport.
- Categorise Communities:
 - Combines size and connectivity to assign each community to one of seven categories:
 - a. **Strategic Centre**: Largest, most connected (e.g., Shrewsbury)
 - b. **Principal Centres**: Large, highly connected towns (e.g., Bridgnorth, Ludlow)
 - c. **Key Centres**: Smaller towns with high connectivity
 - d. **Primary/Secondary/Tertiary Connected Villages**: Rural communities with varying size/connectivity
 - e. **Other Communities**: Smallest, least connected
 - Thresholds for each category are set by minimum population, dwellings, and connectivity score (see table below).

Community Category Thresholds:

Category	Population	Dwellings	Connectivity Score
Strategic Centre	50,000+	25,000+	75+ (Band A)
Principal Centre	8,000+	4,000+	60+ (Band A)
Key Centre	1,500+	750+	29+ (Band A)
Primary Connected Village	700+	350+	21+ (Band B+)
Secondary Connected Village	300+	150+	14+ (Band D+)
Tertiary Connected Village	150+	75+	9+ (Band F+)
Other Communities	<150	<75	8 or less

Application:

The hierarchy informs the Local Plan's spatial strategy, helping decide where development should be focused and what role each community plays. It is evidence-based but does not alone determine development; other factors (infrastructure, housing demand, constraints, opportunities) are also considered.

Shropshire Local Plan

Sustainable Growth - Flourishing Shropshire

Introduction

The Council has issued an intention to commence preparation of the next Local Plan for Shropshire.

A Local Plan is a statutory document created by local planning authorities that guides future development, land use, and infrastructure in their area.

This next Local Plan will establish a vision, measurable outcomes and a spatial strategy for the sustainable development of Shropshire over the period to 2046. To support achievement of this spatial strategy the next Local Plan will include site allocations and local planning policy.

Before commencing the formal 30 month plan-making period, we are seeking the views of our local communities, Town and Parish Council's, organisations and all other interested stakeholders on the 'scope' of the next Local Plan.

To inform this process, we have prepared a 'scoping' consultation document available via the 'get involved' webpage at:

<https://getinvolved.shropshire.gov.uk/consultations/shropshire-local-plan-scoping-consultation/>

If you do not have access to the internet at home, then you can access this link and others provided in this form using computer/tablet facilities at a Shropshire library or Shropshire local during their open times. A hard copy of the 'scoping' consultation document is also on display at the Guildhall, Frankwell Quay, Shrewsbury, SY3 8HQ.

This 'scoping' consultation runs from 20 May 2026 – 15 July 2026. Please ensure that the response is submitted and received by the Council by the **15 July 2026**.

To support respondents, an online response form is available via our 'get involved' webpage. However, we understand some may wish to submit their response in another format, to support this we have prepared this **alternative version of the response form** - details of how to submit this form to the consultation are provided at the end of the form.

When responding, if necessary please continue your answer to any question(s) on an additional page, noting the question number to which it relates, and enclose it with your response form.

About You

1. Please tell us your name

2. Please tell us your organisation (if applicable)

3. Please tell us your email address

4. Please tell us your home address

Please note: These details are required for verification and transparency purposes. We cannot accept anonymous responses to planning consultations. Your personal data will be processed in line with our [Planning Policy Privacy Notice](https://next.shropshire.gov.uk/media/eggjembp/planning-policy-privacy-notice-june-2025.pdf): <https://next.shropshire.gov.uk/media/eggjembp/planning-policy-privacy-notice-june-2025.pdf>

The Vision

The purpose of a Local Plan vision is to set out aspirations for how an area will change. The purpose of the associated measurable outcomes is to support monitoring of progress towards meeting the Local Plan vision.

We want the vision of our next Local Plan to be locally distinctive – capturing our aspirations for Shropshire over the period to 2046 and beyond. It will include a Shropshire-specific vision statement supported by ambitious but realistic aims and objectives of relevance to Shropshire.

Our measurable outcomes will 'flow' from the aims and objectives of our vision, outlining how desired changes will be delivered and measured.

The first step in preparing the vision and measurable outcomes of our next Local Plan will be to identify 'key priorities' for Shropshire.

Information on the considerations when determining the 'key priorities' of the vision and measurable outcomes is available [here](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-vision-and-measurable-outcomes/): <https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-vision-and-measurable-outcomes/>

5. How important do you feel each of the identified national considerations are when determining the 'key priorities' of our vision and measurable outcomes?

	Very important	Important	Neither important or unimportant	Unimportant	Very unimportant
Planning to deliver a sufficient number of homes that are of the right size, type and tenure to meet needs and enhance sustainability.					
Making available sufficient employment land to enable sustainable economic growth.					
Promoting long-term vitality and viability of our town centres.					
Protecting and enhancing our treasured natural, built and historic environment.					
Supporting the transition to net zero and planning for the mitigation and adaptation of our changing climate.					
Delivering well-designed, high quality and sustainable places.					
Promoting connectivity and sustainable/active modes of transport.					
Safeguarding minerals and ensuring a sufficient supply of minerals to provide the infrastructure, buildings, green energy and goods the country needs.					

Please explain your answers, particularly if you have commented that any of the identified considerations are unimportant

6. How important do you feel these locally specific considerations are when identifying the 'key priorities' of our vision and measurable outcomes?

	Very important	Important	Neither important or unimportant	Unimportant	Very unimportant
Infrastructure-led: ensuring sufficient infrastructure is available or provided to support development.					
Rurality: embracing the rural characteristics of Shropshire.					
Meeting housing needs of our communities: particular priorities are affordable housing, key worker housing and specialist housing that supports independence of older people.					
Supporting employers: facilitating the growth aspirations of existing and new employers.					
Complementary development: recognising the importance placed on housing and employment development nationally, providing for other complementary land-uses (including open space) and infrastructure to create sustainable places.					
Nature recovery: facilitating the Shropshire Local Nature Recovery Strategy to benefit biodiversity & our wider environment.					
Locally responsive design: achieving high-quality and sustainable design responsive to the diverse characteristics of our communities.					
Health and inclusivity: supporting the well-being and integration of existing and new communities.					
Town centres: supporting their vitality and appropriate diversification.					
Changing climate and net zero: supporting the transition to net zero and mitigation/adaptation to a changing climate in a predominantly rural area.					
Connectivity: use of active travel and public transport and access to services and facilities in a predominantly rural area.					

Please explain your answers, particularly if you have commented that of the identified considerations are unimportant

Shropshire: Strengths, Weaknesses, Opportunities & Threats

A strengths, weaknesses, opportunities and threats (SWOT) analysis provides a 'structured' way to understand and present the context of an area. National guidance specifies that SWOT analysis may support the preparation of a Local Plan vision and measurable outcomes.

Strengths	Weaknesses
- The number and the diverse characteristics of our communities. - Rural communities with connectivity to services and facilities. - Network of interconnected towns providing services and facilities. - Rurality valued by our residents, businesses and visitors. - Rich and diverse natural/historic environment. - High-levels of economic activity – amongst those seeking employment. - Valued mineral working infrastructure and significant committed mineral reserves. - Recognition of Shropshire as a leading tourism destination.	- Ageing demographic of our population. - Low wage economy. - High levels of worklessness – people not seeking employment. - Affordability of housing – particularly in our rural communities. - Potential locations with infrastructure capacity constraints – transport, education and health. - Significant reliance on private transport due to our rurality. - Impacts of rurality on the delivery of new electronic communications technologies - Constraints on road and rail networks providing connectivity beyond Shropshire.
Opportunities	Threats
- Embracing rurality and supporting rural services. - Capitalising on locations with 'headroom' or potential to increase infrastructure capacity. - Strategic corridors: particularly that of the A5/M54 and Shrewsbury-Birmingham railway line linking Shrewsbury-Telford-Wolverhampton. - Potential parkway station at Shrewsbury. - Potential for new self-contained communities. - Extensive site promotions during call for sites. - Opportunities promoted for further mineral working if required to ensure sufficient supply. - Wider renewable energy use through greater access to technologies and enhanced supply. - Improving distribution of electric vehicle charging and uptake of electric vehicles.	- Our changing climate. - Challenges in providing services due to our large and predominantly rural geography. - Ageing demographics with implications for labour supply and housing/support needs. - Residential market capacity and absorption rates. - Material and labour supply constraints. - National and international events that impact on Shropshire.

7. Are there any other strengths, weaknesses, opportunities or threats we should consider when determining the 'key priorities' of our vision and measurable outcomes? Please explain your answer.

Through consideration of national planning policy, local plan evidence, other Council strategies and the Shropshire SWOT analysis we have identified considerations we believe to be of relevance in identifying the 'key priorities' of our vision and measurable outcomes - addressed in questions 5 to 7.

8. Please identify any additional considerations you believe to be of relevance when identifying the 'key priorities' for the vision and measurable outcomes of our next Local Plan. Please explain your answer.

The Spatial Strategy

A spatial strategy provides the 'framework' to achieve the vision and measurable outcomes of a Local Plan.

To do so, it establishes clear expectations for the amount and distribution of development, whilst also identifying locations that should be conserved or enhanced for specific purposes such as landscape conservation and habitat improvement.

Housing requirement

The amount of housing planned to be delivered within a spatial strategy is known as the 'housing requirement'. Further information on the preparation of the housing requirement as part of the Spatial Strategy for Shropshire is available [here](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-spatial-strategy/): <https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-spatial-strategy/>

9. Do you agree with the considerations we have identified to inform preparation of the housing requirement for Shropshire?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Local Housing Need - calculated using Government's mandatory standard methodology					
Infrastructure capacity					
Deliverability					
Natural, built and historic environment					
Housing needs of our communities					
Promotion of economic growth					
Unmet neighbouring need sustainable and appropriate to accommodate					
Responses to the 'scoping' consultation (this survey and related feedback)					
Technical assessment					

Please explain your answers, particularly if you disagree with any of the identified considerations

10. Are there any other considerations you believe should inform the preparation of the housing requirement for Shropshire? Please explain your answer.

Employment Land Requirement

The amount of employment land to be made available for economic development within a spatial strategy is known as the 'employment land requirement'. Further information on the preparation of the employment land requirement as part of the Spatial Strategy for Shropshire is available [here](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-spatial-strategy/): <https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-spatial-strategy/>

11. Do you agree with the considerations we have identified to inform preparation of the employment land requirement for Shropshire?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Local Employment Land Needs - calculated within an Economic Development Needs Assessment					
Balanced growth					
Infrastructure capacity					
Deliverability					
Natural, built and historic environment					
Modernising the local economy					
Needs and aspirations of local employers					
Attracting new employers					
Unmet neighbouring need that is sustainable and appropriate to accommodate					
Responses to the 'scoping' consultation (this survey and relevant feedback)					
Technical assessment					

Please explain your answers, particularly if you disagree with any of the identified considerations

12. Are there any other considerations you believe should inform the preparation of the employment land requirement for Shropshire? Please explain your answer

Distribution of Development

The distribution element of the spatial strategy involves deciding where new development should occur. Further information on the preparation of the approach to the distribution of development as part of the Spatial Strategy for Shropshire is available [here: https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-spatial-strategy/](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/the-spatial-strategy/)

13. Do you agree with these 'key principles' for the approach to the distribution of development in Shropshire?

	Strongly agree	Agree	Neither agree or disagree	Disagree	Strongly disagree
Enable our rural communities to become more sustainable and thrive, particularly those that offer their residents and businesses good connectivity to services and facilities.					
Support the continued role of our urban communities as centres for services, facilities and economic development that serve both their residents and businesses and those of their rural hinterlands.					
Facilitate appropriate and complementary new communities which enhance the sustainability of Shropshire.					
Recognise the important role of our strategic corridors – the key road and rail links supporting connectivity.					
Respond to the wider rurality of our County, including enabling appropriate development in the countryside.					

Please explain your answer, particularly if you disagree

14. Do you agree that the characteristics of our communities form an appropriate 'starting point' when determining the distribution of development in Shropshire?

Strongly agree	☐	Agree	☐	Neither agree nor disagree	☐
Disagree	☐	Strongly disagree	☐		

Please explain your answer

15. Do you agree with the methodology and conclusions outlined in the draft Shropshire Community Hierarchy? If you wish to see the Shropshire Community Hierarchy document, please follow the [link](https://next.shropshire.gov.uk/media/n5khad52/draft-shropshire-community-hierarchy.pdf):

<https://next.shropshire.gov.uk/media/n5khad52/draft-shropshire-community-hierarchy.pdf>

	Strongly agree	Agree	Neither agree or disagree	Disagree	Strongly disagree
The methodology outlined					
The conclusions outlined					

Please explain your answer, particularly if you disagree with the methodology and/or conclusions of the draft Shropshire Community Hierarchy

16. Do you agree that the infrastructure capacity, demand, constraints and opportunities associated with our communities should form an important consideration when determining the distribution of development in Shropshire?

	Strongly agree	Agree	Neither agree or disagree	Disagree	Strongly disagree
The infrastructure capacity					
Property demand					
Constraining factors					
Significant opportunities					

Please explain your answers, particularly if you disagree

17. Are there any additional matters we should consider when determining the distribution of development in Shropshire? Please explain your answers.

18. Do you agree our spatial strategy should ensure proportionate consideration is given to non-designated heritage assets and areas of archaeological potential?

Strongly agree	☐	Agree	☐	Neither agree nor disagree	☐
Disagree	☐	Strongly disagree	☐		

Please explain your answer

19. Do you agree our spatial strategy should support achievement of the Local Nature Recovery Strategy - maximising the potential of the locations identified where action can provide the greatest benefit for biodiversity and the wider environment?

Strongly agree	☐	Agree	☐	Neither agree nor disagree	☐
Disagree	☐	Strongly disagree	☐		

Please explain your answer

20. Are there any other areas or assets you believe should be identified for conservation or enhancement within our spatial strategy? Please explain your answer.

Identifying and Assessing Sites

Decisions on the forms of development or land-uses for which allocations are required is dependent on a range of factors, including:

- The requirements of national planning policy and guidance.
- The Local Plan vision, measurable outcomes and spatial strategy.
- Evidence underpinning the Local Plan.

Further information on the identification and assessment of site allocations is available [here](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/identifying-and-assessing-sites/):
<https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/identifying-and-assessing-sites/>

21. In your opinion, how important is it for the Local Plan to include allocations for these uses?

	Very important	Important	Neither important or unimportant	Unimportant	Very unimportant
Residential or residential-led mixed use development					
Development of specialist housing for older people					
Gypsy and traveller pitches					
Employment or employment-led mixed use development					
Retail and leisure development					

Please explain your answer

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22. In your opinion, how important is it for the next Local Plan to include allocations or areas of search for these uses?

	Very important	Important	Neither important or unimportant	Unimportant	Very unimportant
Sand and gravel aggregate working					
Crushed rock aggregate working					
Renewable energy generation					

Please explain your answer

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Identifying Sites

It is important that we consider as many sites as possible, as this will provide greater choice when determining proposed site allocations.

To ensure the identification of sites is comprehensive, we have produced a proposed site identification methodology, which includes consideration of a range of sources.

This proposed site identification methodology is summarised in the draft Site Identification and Assessment Methodology Document and can be accessed by clicking this [link](#):

next.shropshire.gov.uk/media/o0tfwf2t/draft-methodology-site-identification-assessment.pdf

23. Do you agree with our proposed site identification methodology outlined in the draft Site Identification and Assessment Methodology Document?

Agree

☐

Disagree

☐

Please explain your answer

24. Are there any other sources of site we should consider?

Assessing Sites

We recognise the importance of ensuring proposed allocations are identified through a comprehensive site assessment process.

As such, we have produced a proposed site assessment methodology, informed by:

- Government guidance on 'Selecting Sites for Development' and use of the Department for Transport Connectivity Tool.
- Consideration of local circumstances – recognising the characteristics of Shropshire.
- Responses to a targeted engagement exercise with selected statutory consultees and infrastructure providers.

This proposed site assessment methodology is summarised in the draft Site Identification and Assessment Methodology Document and can be accessed by clicking this [link](#):

<https://next.shropshire.gov.uk/media/o0tfwf2t/draft-methodology-site-identification-assessment.pdf>

25. Do you agree with our proposed site assessment methodology outlined in the draft Site Identification and Assessment Methodology Document?

Agree

☐

Disagree

☐

Please explain your answer

26. Are there any other factors we should consider within our site assessment?

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Policy Areas

Planning policies set out the standards and expectations of development proposals. They form the 'starting point' when making decisions on planning applications.

Government will shortly be introducing new national decision-making policies, which will provide consistent policy on key planning issues, allowing policies in Local Plans to be more focused on locally specific issues and opportunities.

We have identified 'broad areas' we believe policies, in the next Local Plan, could either positively contribute towards addressing a local issue or support achievement of a local objective.

Further information on the potential 'broad areas' that planning policies in the next Shropshire Local Plan could address is available [here: https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/policy-areas/](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/policy-areas/)

27. Do you agree with these identified 'broad policy areas' that would be addressed in our next Local Plan?

	Strongly agree	Agree	Neither agree or disagree	Disagree	Strongly disagree
Density, design, climate adaptation/mitigation and health					
Infrastructure, open space and developer contributions					
Housing mix - size, type and tenure					
Approach to affordable housing					
Managing new and existing employment and waste facilities					
Vitality and viability of town centres					
Renewable energy					
Mineral safeguarding and supply					
Site specific requirements					

Please explain your answers

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28. Are there any other 'broad policy areas' that would benefit from being addressed in our next Local Plan? Please explain your answer:

Effective Engagement

We recognise the significant contribution that our local communities, Town and Parish Councils, organisations and all other interested stakeholders can make to the next Local Plan for Shropshire. We also understand that the next Local Plan will affect everybody who lives, works or visits Shropshire and that planning can be emotive.

For these reasons, we understand the value and importance of proactive engagement during the preparation of the next Local Plan.

Further information on the proposed engagement strategy for preparation of the next Shropshire Local Plan could address is available [here: https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/effective-engagement/](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/effective-engagement/)

29. To what extent do you agree with our proposed approach to ensuring engagement on the next Local Plan is:

	Strongly agree	Agree	Neither agree or disagree	Disagree	Strongly disagree
Proportionate, with three stages of consultation consistent with Government guidance.					
Clear, through use of plain English and avoidance of acronyms, where possible.					
Well publicised, though a digital-led approach.					
Accessible, through a digital-led approach.					
Convenient, supported by a digital consultation response form.					
Transparent, with a summary of responses provided.					

Please explain your answers

30. Are there any other criteria we could use to ensure our consultations are clear, well publicised, accessible, convenient and transparent - particularly where they can support us engaging hard to reach groups? Please explain your answer.

Evidence

Evidence shapes and underpins Local Plans. It shapes them by providing an understanding of local context (needs, opportunities and constraints) thereby informing proposals. It underpins them by providing justification for proposals – necessary to demonstrate ‘soundness’.

Government specifies Local Plan evidence should be relevant, proportionate, not unnecessarily extensive and drawn from suitable up-to-date sources.

We want to ensure the evidence shaping and underpinning our next Local Plan is proportionate and robust. Reflecting this, we are drawing on a variety of sources in forming our evidence base.

Further information on the evidence base to inform the next Shropshire Local Plan is available [here](https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/evidence/): <https://next.shropshire.gov.uk/planning-policy/shropshire-local-plan-scoping-consultation/evidence/>

31. Is there any other evidence you feel we may need to inform our next Local Plan that would be relevant and proportionate? Please explain your answer.

32. Please provide comments on other matters of relevance to the ‘scope’ of our next Local Plan.

Thank you for taking the time to complete this response.

Please return to:

Email: TellUs@shropshire.gov.uk

Drop off: Reception, Guildhall, Frankwell Quay, Shrewsbury, SY3 8FT

Post: Tell Us, Feedback and Insight Team, Shropshire Council, PO Box 4826, Shrewsbury, SY1 9JL



Shropshire
Council

West Mercia Police Community Charter

Parish Contact Contract

☐ INITIAL CONTRACT

☒ RENEWED CONTRACT

Parish Council: Shawbury			
Contract Date: 01/04/2026		6 Month Review Date: 01/10/2026	
Council Chair	Merv Roberts	Tel:	Email:
Council Clerk	Amanda Roberts	Tel: 01939 234830	Email: clerk@shawbury-pc.gov.uk
PC / PCSO		Tel:	Email:
			wem.snt@westmercia.police.uk
	PCSO Lizz Walmsley		
	PC Jack Harper		
Top 3 community issues			
1	2	3	
Choose an item.	Choose an item.	Choose an item.	
Other Comments –			
Agreed contact	<u>Contact type</u> Email	<u>Contact Frequency</u> QUARTERLY	

PLEASE SEND A COPY OF THE COMPLETED FORM TO YOUR PARISH COUNCIL CHAIR & CLERK, YOUR Local SNT AND TO THE PREVENTION HUB TEAM EMAIL BOX

Grounds Maintenance Works, Shawbury Parish Council

Dear Contractor,

Shawbury Parish Council is inviting suitably experienced and competent grounds maintenance contractors to submit a quotation for the provision of grounds maintenance services across assets owned by the Parish Council, together with certain areas owned by Shropshire Council that are maintained on the Council's behalf. This will initially be until April 2027 but may be extended depending upon performance.

Please find enclosed:

- The Grounds Maintenance Schedule detailing the routine works required.
- A plan identifying the locations covered by the contract.
- A pricing schedule for completion.

The initial contract period will run until **31 March 2027**. Subject to satisfactory performance and the ongoing requirements of the Council, the contract may be extended for a further period or periods by mutual agreement.

In addition to the scheduled maintenance works, the Parish Council is also seeking day rates for ad hoc grounds maintenance and related works as required. Please ensure that these rates are included in the pricing schedule.

Please complete the enclosed pricing schedule with your proposed rates and return it to the Clerk no later than **4.00 pm on Tuesday, 11 August 2026**.

The Council is seeking to appoint a contractor who can demonstrate not only the necessary experience, competence and reliability to deliver a high-quality service, but also an understanding of working within the public realm. The successful contractor will be expected to carry out works with due care and consideration for residents and visitors and to represent Shawbury Parish Council professionally and courteously when interacting with members of the public.

The Council will consider a range of factors when evaluating submissions, including value for money, relevant experience, quality of service, and the contractor's ability to meet the Council's expectations.

Should you have any questions regarding the specification or require any additional information, please contact the Clerk.

We look forward to receiving your submission.

Yours faithfully,

Clerk to Shawbury Parish Council

Grounds Maintenance Works, Shawbury Parish Council

Location *	Description of works	Price per operation (exc VAT)
A	Mowing of village green within the bollard area, strimming outside the bollard area	
B	Mowing of the graveyard around the graves. To be cut with pedestrian mower, arising collected and disposed of off-site	
C	Mowing of Hazeldine Crescent	
D	Mowing of Bridge Way	
E	Mowing of play area and bike track (to be carried out in conjunction with mowing of the graveyard).	
F	Mowing of the picnic area	
G	Mowing play area at Millbrook Drive	
H	Cutting either side of the paths including cutting of 1no. meadow path	
J	Spraying to the edges of the paths	
K	Hedge cutting to graveyard and Bridge Way	
	Grass cutting day rate (non-highway)	
	Grass cutting day rate (highway verges)	
	Hedge Cutting day rate (non-highway)	
	Hedge Cutting day rate (adjacent to the highway)	
	Strimming day rate	

* See the attached plan for locations A to K

Please provide:

1. Public Liability Insurance Certificate(s)
2. Evidence of qualifications to carry out the above works safely in public spaces
3. Details of products to be used for weedkilling
4. For grass and hedge cutting adjacent to the highway, method statement demonstrating how all works will be contained entirely within the highway verge and will not interact with live traffic.

Please return to clerk@shawbury-pc.gov.uk before 11th August 2026

- A Village Green
- B Graveyard
- C Hazeldeine Ctes (5c)
- D Bridge Way
- E Play area | Bike track
- F Picnic area
- G Minkbrook Drive Play Area
- H Paths & meadow path
- I edges of paths
- J
- K Hedge cutting

