
Minutes of the Ordinary Meeting of the Parish Council held on 8 September 2026 at Shawbury Village Hall Starting at 7pm

Present

Councillors M Roberts (Chair), J Vernon, , A Foster, K Pickering, G Jones, J Manley, B Smith, D Evans,

Unitary Councillor 0

Clerk A Roberts

Other Organisations 0

0

Members of the Public:

141/26 Public Session
No matters raised

142/26 Apologies

T Davies-Moss tendered his resignation as a member of the Council prior to the meeting.

143/26 Declaration of Disclosable Pecuniary or any other interests or requests for dispensations
None declared.

144/26 Minutes of the Full Council Meeting held on 11th August 2026.

Resolved: to approve as a correct record the minutes of the ordinary meeting of the Parish Council held on 11th August 2026. They were duly signed by the Chair.

145/26 Planning

a. Applications Received

26/02765/FUL Installation of an air source heat pump

14 Pinewood Road, Shawbury

RESOLVED: to support the application with the request for conditions to ensure that neighbours are not subjected to excessive noise from the pump.

b. To note planning decisions made by Shropshire Council

26/02041/FUL Proposed Replacement Dwelling and New Access

Del Vista, Carradine Road, Shawbury

Decision: Withdrawn

RESOLVED: To note

146/26 Financial Matters

a. Monthly Balance Record and reconciliation.

It was noted that the bank statements and financial records are reconciled to 31.8.26.

b. National Pay Award.

It was noted that the pay award has been agreed and will be paid in October (backdated to 1 April 2026).

c. Outstanding payments

Resolved: To approve the payments shown below.

New Payments to be Authorised

To	For	Total	Ref
HMRC	NI and PAYE	278.50	61.26
A Roberts	Salary September	760.16	62.26
A Roberts	Expenses	32.60	63.26
Parish Online	Mapping Software	216.00	64.26
R Bailey	Reimbursement	13.80	65.26
Shropshire Council	Waste Collection (Cemetery)	284.50	66.26
M Varndell	Litter Collection September	525.00	67.26 SO
Shropshire Pension Scheme	Contributions	320.81	68.26 SO
Unity Trust Bank	Monthly Fee	7.00	69.26 DD

147/26 Moat and Glebe Project

a. It was noted that Harris Wilderness Mowing have started work on the Moat but the Glebe is currently on hold.

b. i. Remembrance Plot:

RESOLVED: to accept the quote of £443 for materials including bark and topsoil and contract M Thorpe to install the plot on a day rate (maximum 2 days).

It was noted that this work is to be completed by 8th November (Remembrance Sunday).

ii. Car park bin:

RESOLVED: to set a maximum budget of £500 for the purchase of the bin and to contract M Thorpe to install the bin and fix the dog waste bin in the Moat on a day rate.

148/26 Burial Fees

Following a detailed discussion it was

RESOLVED: to set the following fees for the Parish burial ground:

Plot purchase and first interment: £500

Second interment: £250

Plot purchase and first cremated remains interment £200

Second cremated remains interment: £100

Fees will be reviewed annually at the May Parish Council meeting.

149/26 Staffing and Finance Committees

RESOLVED: to leave the committee terms of reference unchanged, but to run the rest of the year without a Finance Committee and make a final decision, as to

whether it is needed, in May 2027. The Clerk will provide a monthly report of spending against budget in the meeting papers.

150/26 Housing Needs Survey

It was noted that the survey will now take place later in the year.

RESOLVED: to set up a working group to support Craig Bethel. Cllrs Evans and Smith were nominated as members of the group.

151/26 Chair's Report

The Chair attended the SALC Joint Working Group meeting on 19 August which discussed public and rural transport, including the rationale behind closing Oxon Park & Ride.

The new National Planning Framework was launched on 17 August.

The minutes of the SALC meeting (3 September) will be circulated.

152/26 Councillor Reports

- a. Cllr Evans raised the Wem Road pathway, which runs behind the hedge and is impassible. This will be reported on Fix My Street.

153/26 Other Reports

- a. West Mercia Police – to be circulated
- b. RAF Shawbury – none
- c. Shropshire Councillor – none
- d. Clerk's report – circulated
- e. Committee Reports – none

154/26 **Items for Next Agenda (13th October 2026)**

Councillor Roles
Policies

The meeting ended at 20.18