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## Minutes of the Ordinary Meeting of the Parish Council held on 14<sup>th</sup> April 2026 at Shawbury Village Hall Starting at 7pm

### Present

**Councillors** M Roberts (Chair), J Vernon, J Manley, W Moss-Jones, G Jones , D Cooper, K Pickering, C Vernon, A Foster, J Ward

**Unitary Councillor** A Williams

**Locum Clerk** A Roberts

**Other Organisations** Flight Lieutenant Jim Hobkirk, RAF Shawbury  
Shawbury United Charities

**Members of the Public:** 2

**55/26** Public Session.

Two members of the public raised concerns about recent incidents involving anti-social behaviour and bullying. Further details will be emailed to the Chair. Cllr Williams will pick this up with the relevant agencies.

Shropshire United Charities representatives informed the Council that the term of office for one of the Council Trustees is about to end.

**56/26** Apologies

T Davies-Moss

**57/26** Declaration of Disclosable Pecuniary or any other interests or requests for dispensations

None declared

**58/26** Casual Vacancy

One of the two candidates for co-option was present and spoke to the Council before a vote took place.

**Resolved: to co-opt John Ward to the Council.**

Cllr Ward signed his declaration of acceptance of office and joined the meeting.

**59/26** Minutes of the Full Council Meeting held on 10<sup>th</sup> March 2026.

**Resolved: to approve as a correct record the minutes of the ordinary meeting of the Parish Council held on 10<sup>th</sup> March 2026. They were duly signed by the Chair.**

**60/26** Correspondence

- a. Complaint about footpath maintenance – to be passed to Shropshire Council
- b. Planned bridge maintenance – Moreton Mill East Bridge – to be circulated
- c. Shawbury United Charities – to be added to the next meeting agenda

**61/26** Planning

- a. Applications Received - none

b. Decisions Received from Shropshire Council - noted

26/00452/FUL 30 Bridgeway, Shawbury, Shrewsbury, Shropshire, SY4 4PG Proposal:  
New pitched roof to existing single storey garage and utility area to  
replace existing flat roof  
Decision: Grant Permission

25/04787/LBC Castle View, 13 Edgebolton, Shawbury, Shrewsbury, Shropshire, SY4  
4EL

Proposal: Replacement of 4no. first floor windows and refurbishment  
and reglazing of 2no. ground floor windows all to the front elevation

Decision: Grant Permission

**62/26** Community Service Awards  
The verbal report was noted.

**63/26** Councillor Information  
a. Induction information – noted  
b. Councillor contact information

**RESOLVED: to approve the councillor contact information for internal use only.**

c. Website information

**RESOLVED: that councillors and the clerk will provide profile photographs for the website**

**64/26** Asset Management  
a. Glebe and Moat areas  
i. Cllr Cooper queried how and when works on the Glebe and Moat areas were  
instructed. In response to the information provided it was

**Resolved: to go out for quotes for carrying out work on the Glebe and Moat areas  
prior to entering into a formal maintenance contract.**

It was noted that Hazeldine Way grass is not a council asset and should be removed  
from the schedule.

ii Cllr J Vernon reported on a piece of work investigating the feasibility of a Glebe  
and Moat Improvement project.  
The information will be circulated for discussion at the next meeting.

b. Burial Ground Tree  
Cllr Pickering will investigate and prune the tree if possible.

c. Proposed War Memorial  
The cost will be in the region of £2,500

d. Floral Gateways  
The Clerk will write to previous sponsors.

e. Defibrillator

**Resolved: to reverse the decision to move the defibrillator because the new  
building owners have agreed it can remain on the premises.**

It was noted that the map may need to be updated.

**65/26 Financial Matters****a. Monthly Balance Record and reconciliation.**

It was noted that the bank statements and financial records are reconciled to 31.3.26, but a bank statement has yet to be produced for RBS Savings Account at that date.

**b. The budget report for Quarter 4 2025-26, was noted.****c. Banking Arrangements**

It was noted that the RBS savings account is now closed and the balance transfer is in process. The additional signatories have yet to be added to the account.

**d. Earmarked Reserves.****RESOLVED:****1. To defer this item to the next meeting****e. Outstanding payments****Resolved: To approve the payments shown below.**

<b>Recipient</b>	<b>Reason for Payment</b>	<b>Amount £ (inc. VAT)</b>	<b>Ref</b>
Balfours	Playing Field Rent	1200.00	1.26
Balfours	Glebe Land Rent	150.00	2.26
Balfours	Car Park Rent	200.00	3.26
A Roberts	Salary	tbc	4.26
A Roberts	Expenses	20.29	5.26
M Varndell	Litter Clearance March	525.00	6.26
D Evans	Reimbursement	1.80	7.26
HMRC	NI & PAYE	Tbc	8.26
Unity Bank	Bank Charges	7.00	9.26 DD

**66/26 Chairman's Report**

a) Cllr Roberts has attended the SALC Chairs' meeting , SALC committee on 7 April and the Joint Working Group. Minutes of the SALC meeting will be circulated.

**67/26 Councillor Reports**

- a. Cllr Vernon – The ATC will be holding a donations day and looking for sponsors.  
b. Cllr Manley raised a concern about a housing association bungalow being sold on the open market by auction.

**68/26 Other Reports**

- a. West Mercia Police  
No report received  
b. RAF Shawbury  
To be circulated with the minutes  
c. Shropshire Councillor  
Circulated in advance of the meeting.  
d. Clerk  
Circulated in advance of the meeting  
e. Committee reports  
None.

**69/26 Items for Next Agenda (12<sup>th</sup> May 2026)**

Parish map update  
Shawbury United charities trustee  
Earmarked reserves (deferred)  
ATC sponsor's day

**The meeting ended at 20.48**