

**SHAWBURY PARISH COUNCIL**  
**DRAFT MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL**  
**ON TUESDAY 23 JULY 2024 at 7.00pm.**

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**Public Session:**

One member of the Public, Mr Bernard Bustin of White Lodge Park, attended the session. Mr Bustin was very concerned about the speed of vehicles, particularly white vans, travelling around and through the Village. The Chairman explained that this has long been one of the major concerns of Shawbury residents and that regular efforts are made to encourage Police Speed Checks and to establish local Community Speed Watch Teams where members of the Public are trained in the use of visible speed monitoring equipment in an effort to deter those breaking the speed limit. Unfortunately, previous attempts to establish such teams have failed due a lack of volunteers; another attempt will be made later this year. More eye-catching Vehicle Activated Speed Signs are also under consideration. Mr Bustin then reported that he is involved with Shawbury United Football Club in establishing a “Walking Football” programme for the Village. Once arrangements are in place they will be widely publicised.

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This was a slightly unusual meeting as for the first time our Parish Clerk (Mr Jack Wilson) was unable to attend as he was required to care for his wife who had undergone a major surgical procedure. All members of the Parish Council sent their best wishes to Mrs Wilson and wished her a speedy recovery.

**Present:**

Mr. P. Sharp (Chairman & Secretary).

Mr. M. Roberts

Mrs. J. Herbert

Mr. A. Foster

Mr. K. Pickering

Mr. J. Vernon

Mr. T. Davies-Moss

Mr Phillip Kitchen

**In Attendance:**

Shropshire Councillor Mr. S. Jones.

**24/47 Apologies:**

Apologies were received from Councillors Mr. A. Brown, Mr. C. Forshaw and Mr Rob Pinches; Flt.Lt. J. Jones (RAF Shawbury) and Mr Jack Wilson (Parish Clerk).

**24/48 Disclosure of Personal or Prejudicial Interests.**

No interests were declared.

**24/49 Co- option of New Member:**

The Chairman introduced and welcomed Mr. Phillip Kitchen, who had applied to become a Co-opted Councillor and then proposed that his membership be confirmed. This was seconded by the Vice Chairman and unanimously approved.

**24/50 Minutes of Meeting held on June 11th. at 7.30pm.**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

**24/51 Matters Arising.**

(a) Council Vacancy (24/04(d)).

Following the resignation of Councillor Brian Lyons there had been no requests for an election to find a replacement therefore a co-option process would commence.

(b) Allotment Shed (24/04(a)).

The new storage shed is being well used and increased security has been installed. This structure and contents has now been added to the appropriate insurance policy.

(c) Environmental Maintenance Grant 2024 -2025

The value of this Grant has been reduced by 50% to £750.00 but was still welcomed by members. The Parish Council will match fund that amount.

(d) Helicopter Noise Liaison Committee Representative (24/41(a)).

Following the resignation of Councillor Lyons a new representative for the Helicopter Noise Liaison Group had been sought. However, this action has been overtaken by events as RAF Shawbury are introducing a new system for the co-ordination of flying activity.

(e) Portrait of King Charles III

The Village Hall Committee has kindly agreed to display the portrait of King Charles III which was presented to the Village. It will be installed once redecoration of the Hall is complete.

**24/52 Correspondence.**

Members considered the attached list of correspondence received by the Clerk since the last meeting and forwarded to Members, noting that where necessary appropriate actions had or were being taken and responses made. Three items were discussed further as follows:

(a) 120, Church Street

This property has been vacant for a number of years and is become dilapidated. It not only looks unsightly but is causing damage to the adjoining property and has been broken into and used for criminal purposes. Tracing the owners is proving problematic but now Wem Police and Shropshire Council have become involved and we are hopeful that progress will be made in contacting the owners in the near future.

(b) Request for a constructed Cycle Track.

The Parish Council had received a very well-argued letter from a young member of our community who was keen to see a more permanent and improved Cycle/BMX track installed in the Village. It was noted that a similar idea was considered when the current grass track was constructed. The reasons for not going ahead at that time were associated with a reluctance from the Diocese to agree to a permanent structure and an estimated cost of over £60K. If there is a strong desire in the Village to proceed with a project such as this it would need to be included in the Place Plan and a suitable site identified then the necessary funding secured. All of which is possible and the Parish Council would be keen to support such an activity if a group wished to take on this challenge.

(c) RAF Shawbury Annual Reception – 26<sup>th</sup> September 2024

The Parish Council Chairman had been invited to the above event but was unable to represent the council on this occasion. Councillor A Foster volunteered to represent him and the Chairman agreed to make the necessary arrangements.

**24/53 for Payment and Financial Statement.**(a) Payment of the following accounts was approved:

Mr. J. Wilson	Salary (July)	£715.17
Inland Revenue	PAYE & NI (July)	£197.56
Mr. J. Wilson	Expenses (June)	£66.80
Mr. M. Varndell	Litter collection and disposal Including Back Pay (July)	£650.00
Mr. R. Bailey	Floral Gateways (Summer Planting)	£272.00
Mr J Vernon	Allotment Shed Keys	£20.00
Mr P Sharp	Expenses (CCTV & Moat/Glebe)	£44.88
Highline Electrical	Street Light Upgrade	£4505.76
Clear Insurance Ltd	Insurance amendment (Shed)	£13.14
Nobridge Ltd	Ground maintenance (15/03 – 18/06)	£1637.10
Mr J Vernon	Strimmer Repair	£106.23
Mr P Sharp	Expenses (Parish Paths & Moat/Glebe)	£86.98

Mr J Vernon	Equipment Fuel	£23.99
Shawbury United FC	Fun Day Grant	£500.00
JST Services	Work in Moat/Glebe	
	Maintenance Adult Fitness Equipment	
	Maintenance (Playing Field Fence)	£400.00

(b) The financial statement was tabled and approved.

**24/54 Exchange of Information.**

(a) Items for inclusion on the next Agenda.

No additional items proposed.

(b) Urgent issues regarding the following:

(i) Highways:

**Following the meeting the following information was received:**

**Road Closure** A53 Shawbury.

**Start Date** 3<sup>rd</sup>. September.

**End Date** 13<sup>th</sup>. September

**Purpose:** Capital resurfacing scheme.

The work will be done in two phases

**Phase 1** Aries Drive to B5063 junction.

**Phase 2** B5063 junction to Pinewood Road junction.

Phasing Dates TBC

**Enforcement Pattern for A53 Shawbury**

From Monday to Friday 9.30 – 16.00

Should you have any queries regarding the closure please call Shropshire Council Customer Services on 03456789006 or the Street Team on streetworks@shropshire.gov.uk

***This project will cause residents major disruption and we have requested that signage notifying the closures be displayed ASAP.***

(ii) Streetlights:

No issues raised.

(iii) Other:

**Bank Signatories:**

It was reported that the Parish Council needs more authorised Members able to sign cheques. The Clerk will be arranging for the Chair and Vice Chair to be added to the signatory list.

The Picnic Table by the river is badly scratched and covered in foul graffiti and Members agreed that it should be sanded down and repainted. The Chairman would approach JST to see if they would take on the task.

The new Grey Rubbish Bin in the Burial Ground has been removed. Once located it will have stencils applied that clearly show that it is for Burial Ground use only.

**24/55 Reports from:**

**(a) Police:**

**Incidents recorded in May:**

Violence/ Sexual - 5 (Poynton Road – 2: Wytheford Road – 1: Aries Drive -1: Leasowes - !).

Public Order - 4 (The Paddocks -1: Glebelands -=3).

Criminal Damage - 3 (Poynton Road -2: Glebelands -1).

Burglary -1 (Corbett Avenue).

Other Theft – 4 (Glebelands -1: Poynton Road -1: A53 -2).

Other Crime – 1 (Glebelands).

Shop Lifting -1 (A53).

**(b) RAF Shawbury:**

Flt. Lt. Jones had been unable to attend the meeting but had sent a detailed report which had been forwarded to Members prior to the meeting. It contained information regarding:

Night Flying:

This would commence on 12<sup>th</sup>. August and continue until 26<sup>th</sup>. September starting 30 minutes after sunset and may continue until 2.30.

Airfield Works:

The transport management plan would be published soon and contractors have been told to limit the impact on surrounding villages. Wherever possible local firms would be used.

Upcoming Events:

Jazz on the Lawn – 15<sup>th</sup>. August: Families Day 22<sup>nd</sup>. August: Annual Reception 26<sup>th</sup>. August

Hi-Viz for Horse Riders:

There has been a new delivery of stock – details on how to apply can be found on Facebook of the Website.

Drones:

Anyone flying a drone or model aircraft is recommended to study the Drone Code which is available on the CAA website.

Aries Magazine:

The summer edition is now available online at <https://www.rafmags.co.uk/>.

**(c) Shropshire Council:**

Shropshire Councillor S. Jones gave an up-date on:

(a) The future collection and disposal of waste:

From October 2024 charging for green bin collection would begin, with a charge of £56.00.

From April 1<sup>st</sup>.2025 there will be an annual fee of £56.00 for green bin collection.

Food waste should not be placed in the green bin.

All Household Recycling Centres would be retained but will close each Wednesday.

There will be a new appointment booking service to visit the Centres.

(b) The Tannery, Shrewsbury:

This centre built to house students would now be used to house homeless people instead of having to use expensive B&B accommodation.

**24/56 Planning Applications:**

The following applications had been receive, both of which were for Lawful Development Certificates and no responses were required.

33, Bridgeway – Lawful Development Certificate for rear extension (24/02712/CPL)

64, Church Close – Lawful Development Certificate for erection of rear extension (24/02712/CPL).

**24/57 Committee and Other Reports.**

SALC Executive Committee:

The Vice Chairman had attended the meeting and the minutes had already been forwarded to Members. A further short meeting of SALC Area Committee had been held and notes from the Vice Chairman are as follows:

(a) Public Space Protection Order now in force for the whole of Shropshire to address dog fouling and nuisance, fine of up to £1000, excludes Working dogs, Guide and support dogs, sheep dogs etc. When walking a dog on the highway it must be on a lead of less than 1 Metre in length

(b) Place plan update, letter to be sent to TCs and PCs after the election, 500 proposals received only 50 accepted, these are centred around towns so rural areas largely ignored.

(c) CIL application process to be simplified

(d) Service redesign to be more intelligent – do when required not by historical frequency, includes road sweeping, bin emptying, verge cutting etc.

**24/58 Press Matters.**

The Chairman and Clerk will co-ordinate reports to the Parish Newsletter and the local Facebook page.

**24/59 Date of Next Council Meeting:**

As August is traditionally a month when members depart on their holidays and the next scheduled meeting would only be a couple of weeks away from this delayed meeting. Therefore, it was decided that the next meeting would be held on Tuesday September 10th. 2024 at 7.00pm.in Shawbury Village Hall.

Business would continue to be conducted by email and telephone for urgent matters.

**Approved as a true record of the Meeting.**

**Signed: \_\_\_\_\_ (Chairman)      Date: \_\_\_\_\_ Details**

Details of correspondence received since the June meeting.

Mr. Kitchen – Interest in Council vacancy.

Gail Power – Information re EMG.

Katie Durkin – Request for a Shawbury Bike Track.

W.M. Police – Fraud Advice.

John – Request for information re, fishing.

Debbie Butler – Planned road works on section of A53 for one day (12<sup>th</sup>. Sept.).

Angela Bray – Council room booking.

Steffie Crow – 120 Church Street.

Tracie Roberts – Facebook

Philip Kitchin – Application for co-option onto the Council.

Mandy Cooke (Shropshire Council) – 120, Church Street.

John Campion – PCC Newsletter.

Jamie Robinson – North Shropshire Safer Neighbourhood News.

ALC – Internship.

Tracie Howells – Confirmation of date of ‘Fun Day’.

Russ Currie – Concerns regarding RAF hedge cutting.

Chairman – Details of playing field barriers.

Jamie Jones – RAF hedge cutting.

OPCC – Seeking Council observations.

Swede Williams – RAF Shawbury Community Projects.

Gail Power - Restoring Verges project.

Shropshire Council – Lezley’s Leader update

Shrewsbury and Telford Hospital Trust – monthly up-date.

Gail Power – Message for Councillors.

Liam Harwood – speed reduction on Wem Road.

Laura Howells – Grass cutting briefing note.

Dianne Dorrell – Future of Helicopter Liaison Group.

Freedom Fibre – North Shropshire Up-date.

Cllr. K. Pickering – Assault on P.C. Jack Harper.

Shrewsbury & Telford Hospital Trust – Focus Groups.

Resident – Telephone call complaint about overgrown areas of burial ground.