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**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON TUESDAY MARCH 13<sup>th</sup> 2018 at 7.00pm.**

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**Public Session:**

There were no members of the public present.

**Present:**

Ms. S. McIntosh (Chairman)

Mr. A. G. Foster

Mr. B. Lyon

Mr. J. Kennedy

Mrs. J. Manley

Mr R. Pinches

Mr. J. Vernon

Mr. A. Brown

**In Attendance:**

Shropshire Councillor S. Jones

The Parish Clerk.

Lt. M. McArdle (RAF Shawbury).

Ms. R. Oakley (for part of the meeting).

**17/181 Apologies.**

Apologies were received and accepted from Councillors P. Sharp, C. Kirkup and D. Roberts

**17/182 Declaration of Personal or Prejudicial Interests.**

Councillor R. Pinches declared an interest in Item 6 on the agenda.

**17/183 Minutes of Meeting held on February 13<sup>th</sup> 2018.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**17/184 Smartwater**

Following a request from the Chairman and the agreement of Members, Item 8 on the agenda was brought forward to allow participation by Ms. Rachael Oakley (Smartwater Ltd.).

Rachael clarified a number of outstanding issues regarding the 'We don't buy crime' projects, which had been discussed by Members at several meetings. A proposal was made that the Council should join forces with West Midlands Police and Smartwater to launch a project in the Parish. The motion was seconded and voted through by all Members, with the exception of Councillor A. Brown who abstained. The project would entail the police erecting notices indicating that the Parish was protected by Smartwater and mean that every household was entitled to a free Smartwater kit at a discount price and paid for by the Council and the Police. These kits would be distributed on several dates at a location in the Parish and delivered to those who were unable to attend one of the events.

**17/185 Matters Arising.****(a) Streetlights.**

Clerk reported that EON had still been unable to get Scottish Power to carry out the necessary work to enable the planned repairs to be completed. They wanted to get everything finalised before the end of the financial year.

**(b) Data Protection.**

Members had been informed of the information sent out by the National Association of Local Councils indicating that neither the Clerk nor a Councillor could act as the Data Protection Officer and it was resolved to appoint D. M. Payroll Services Ltd to undertake the work.

(c) Hazeldine Open Space:

It was noted that the area was still being used for illegal parking and the storage of waste bins and Councillor A. Brown offered to visit the site and work out a method of preventing this happening, whilst allowing the contractor to access the site to cut the grass.

(d) Remedial work on trees.

It was resolved to accept the quotation for the work from Access 2 Trees, the Council's approved contractor.

(e) Traffic Lights.

Members considered the responses from Shropshire Council, following a complaint received about delays to vehicles travelling from the direction of Market Drayton, which appeared to be caused by faulty traffic lights. There appeared to be no major faults with the problem appearing to be caused by the increase in the volume of traffic. It was noted that there were delays in the evening, travelling in the opposite direction.

**17/186 Correspondence.**

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted and made. List attached.

**17/187 Accounts for Payment.**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (March)		£561.90
Mr. J. Wilson	Expenses (February)		£56.72
	Office rent (Sept-March)		£225.00
Inland Revenue	PAYE (March)	£140.40	
	N.I. (March)	£3.08	£143.48
Mr. R. Bailey	Maintenance (February)		£250.00
Mr. T. Creber	Litter collection (February)		£320.00
Mr. L. Wilson	Play Area grass cutting etc. (February)		£167.00
McMillan Nursing	Grant		£200.00
Hope House	Grant		£200.00
The Hospice	Grant		£200.00
Shropshire Mind	Grant		£200.00
Crane Quality Counselling	Grant		£200.00
Office Outlet	Computer keyboard		£15.99
Ramped C.I.C.	Skateboarding event		£480.00
Eon	Flood lights and repairs		£1,451.83
Mr. R. Pinches	Grass flailing & hedge cutting		£331.20
Office Outlet	Accounts book		£34.49
Smartwater	Purchase of household kits		£5,000.00

**17/188 Financial Statement.**

A financial statement was tabled and approved.

**17/189 Exchange of Information:**(a) Agenda Items for next meeting:

No items raised.

(b) The following items were recorded:(i) Highways:

1. Clerk agreed to put together a list of all the unresolved Highways issues and forward this to the team at Wem to ensure that they had all been recorded for the attention of the new contractors.
2. Members agreed to a suggestion from Councillor J. Kennedy that the VAS signal on the approach from the Shrewsbury direction would not be needed when the new roundabout was complete. This could be moved to a site close to the bridge on the approach to the village from the Market Drayton direction.

(ii) Street Lighting:

No issues raised.

(iii) Other:1. Photographs:

Councillor Mrs. Manley stated that another photograph exhibition was planned for August 11<sup>th</sup>. and the organisers would welcome any relevant items for display.

2. Doctors Surgery:

Councillor B. Lyon stated that he had been in discussion with the Practice Manager at the surgery about the possible impact the increased housing would have on the surgery and their pharmacy.

Councillor A. Brown said that he was a member of the Patient Participation Group and it was agreed that he should discuss the issue with the practice manager and report back to Council.

**17/190 Reports From:****(a) Police**Incidents recorded in January:

Anti-Social-Behaviour - 6: Coppice Close; Painsbrook Lane; Church Close; Leasowes (2); White Lodge Park

Theft - 5: Hazeldine (2); Erdington; Painsbrook Lane (All under investigation) Leasowes (No suspect identified).

Criminal Damage – 1: Bridgeway (Under investigation).

Shop Lifting – 1: River Gardens (No suspect identified).

Vehicle Crime -1: Painsbrook Lane (No suspect identified).

Violence – 2: Poynton Road; Leasowes (Both under investigation).

**(b) RAF Shawbury.**

Lt. McArdle reported that the base were organising another 10km. run which would be held on the base on September 9<sup>th</sup>. It was open to the general public and they hoped to attract between five and seven hundred competitors

**(c) Shropshire Council.**

Shropshire Councillor S. Jones reminded Members that Shropshire Council had appointed new contractors to carry out Highway Maintenance work and they would be starting on April 1<sup>st</sup>. Details of repair work which had been reported but not been completed by Ringway would be passed to the new company for attention. However a budget cut of £5million pounds would lead to delays for some major projects.

He agreed to support the Parish Council's plan to get an improved crossing by the school and would discuss this with members of the Highways Department.

**17/191 Community Service Awards.**

The Clerk reported that he had received three nominations and these were all approved.

**17/192 Section 106 Projects.**

Members considered the proposed projects in detail and listed them in priority order as follows:

1. School Crossing:

This was given overall priority by all of the Members in attendance with the exception of Councillor A. Brown who abstained from voting.

Clerk reported that he had discussed this with Mr. David Gradwell, Shropshire Council area Road Safety Officer, who had agreed to undertake some investigative work.

2. Repair of footpaths in the Moat and Glebe Area:

Quotations for the work had been received from Mr. Allmark and Shropshire Council and it was agreed to consider these at the next meeting. In the meantime a few Councillors would meet with Mr. Bailey to look at what could be done within the available budget.

3. Additional CCTV camera.

Clerk reported that Councillor P. Sharp had discussed this with the contractor and was awaiting a quotation for the work.

4. Improvements to the streetlights in Poynton Road.

Councillor A. Brown agreed to produce a report for consideration at the next meeting.

5. Junior Football Pitch.

It was decided that any progress on this project would need to be on hold until the Football Club had agreed the lease and the new plans for the site had been approved.

**17/193 Car Park Clearance.**

A report had been received indicating that debris was collecting along the edges of the park and Lt. M. McArdle offered to see if he could arrange for the mechanical road sweeper from the base to carry out a clean-up.

**17/194 The Moat.**

Members commented on the fine state of the area although Councillor Brown felt that weed growth was beginning to encroach onto some areas. A few Members offered to give help to Mr. Richard Bailey if and when needed.

**17/195 Planning.**

A.Applications:

The following applications had been received were considered and no objections raised:

1. Shawbury Park, Shawbury conversion of farm buildings into 4 dwellings, installation of septic tank and formation of passing places in the lane. (18/002824/FUL).
2. 60, Bridgeway, Shawbury – pitch roof to replace flat roof. (18/01172/FUL).

B. Approved Applications:

It was reported that Shropshire Council had approved the following application:

Woodside, Wytheford Road – conversion of out building to ancillary accommodation.

It was noted that the appeal regarding the development in Edgebolton would not be considered until April or May.

**17/196 Committee/Meeting Reports.**

Shawbury Village Hall:

The Vice Chairman gave a brief report on a recent committee meeting when improvements to fire exits and the purchase of new furniture was discussed.

**17/197 Press Matters.**

Clerk to prepare an article on Smartwater for the Newsletter and the Web site

**17/198 Date and time of next meeting.**

The next meeting will be on April 10<sup>th</sup>. 2018 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** S. McIntosh (Chairman)      **Date:** April 10<sup>th</sup>.2018

**Correspondence received since last meeting..**

Richard Dennison – A53 Development.

Tom Harding – Smart water.

Various – traffic light delays.

Dianne Dorrell – Shropshire Council Cabinet agenda and papers.

Rachael Oakley – Smart water update.

Resident – School crossing

Resident – planning applications and positive comments about the Moat and Glebe.

NALC – GDPR Toolkit.

Kate Nore – 106 agreement

Dianne Dorrell – Affordable Housing March Newsletter.

Richard Bailey – blocked drains.