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**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON TUESDAY FEBRUARY 13<sup>th</sup>. 2018 at 7.00pm.**

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**Public Session:**

Two members of the public were in attendance and raised concerns over the size and speed of some vehicles using the A53 during the night, which has an adverse affect on properties adjacent to the road. *Members felt that when the new roundabout was completed it would prevent excessive speed on the entrance to the village from the Shrewsbury direction and would help to alleviate the problem.* They also thanked the Council for getting a near-by drain cleared which was causing flooding in their property.

P.C. Dave Carpenter (Beat Officer) was in attendance and dealt with a few issues raised by Members and clarified the definitions of Anti-Social-Behaviour and Violent offences.

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In the absence of the Chairman, the meeting was chaired by the Vice Chairman.

**Present:**

Mr. A. G. Foster (Chairman for the meeting)

Mr. B. Lyon

Mr. J. Kennedy

Mrs. J. Manley

Mr. D. Roberts

Mr R. Pinches

Mr. J. Vernon

**In Attendance:**

The Parish Clerk.

Lt. M. McArdle (RAF Shawbury).

**17/165 Apologies.**

Apologies were received and accepted from Councillors Ms. S. McIntosh, Mr. C. Kirkup, Mr. A. Brown and Mr P. Sharp and Shropshire Councillor Mr. S. Jones.

**17/166 Declaration of Personal or Prejudicial Interests.**

No interests were declared.

**17/167 Minutes of Meeting held on January 9<sup>th</sup>. 2018.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**17/168 Matters Arising.**(a) Burial Ground Path (17/155(a)):

Councillor Mrs. Manley reported that she and the Chairman had inspected the pathway and it needed moss clearing from it and possibly some renovation. Councillor Mr. Kennedy agreed to clean up the paths and assess the need for additional work.

(b) Burial Ground – removal of rubbish (17/155(b)):

Clerk reported that Mr. Creber had agreed to undertake the task at the approved fee and had already started doing the work. Mrs. Medley had arranged for a second bin to be delivered to the site.

(c) Councillor/Clerk Protocol (17/158):

The amended version of the document had been forwarded to Members and was unanimously adopted as Council policy.

(d) Street Lights (17/155(b)):

Clerk reported that there were still problems in getting cabling work carried out by Scottish Power which was delaying EON replacing the lamp standards. It appeared to be a complex issue.

**(e) Community Service Awards (17/159):**

Details of the award had been published in the Newsletter and currently there had been two nominations. RAF Shawbury still wished to be associated with the awards and Wing Commander Marcus Collinge would be attending and making the presentations.

**(f) Data Protection (17/155(g)):**

The Clerk up-dated Members on developments and various documents that had been circulated. The National Association had advised Clerks to take no action until the details were finalised.

**17/169 Correspondence.**

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted and made.

**17/170 Accounts for Payment.**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (February)		£561.90
Mr. J. Wilson	Expenses (January)		£47.25
Inland Revenue	PAYE (February)	£140.60	
	N.I. (February)	£3.08	£143.48
Mr. R. Bailey	Maintenance (January)		£272.00
Mr. T. Creber	Litter collection (January)		£320.00
Mr. L. Wilson	Play Area grass cutting etc. (January)		£167.00
Paper Write	Set of photocopy cartridges		£287.28
Scottish Power	Electricity supply (30/09 – 31/12)		£736.10
O.R.P. Surveillance	Annual contract (CCTV)		£570.00
Interactive Information	Web site hosting (03/18 -03/19)		£180.00
Shropshire Council	Inspections of Play & Fitness areas (2017-18)		£2,350.00
Mr. T. Merchant	Inspection of Council trees		£875.00
Mr. A. Crow	Housing Parish Defibrillator (2017-18)		£25.00

**17/171 Financial Statement.**

A financial statement was tabled and approved.

**17/172 Tree Inspection Report**

Members considered the report which had been prepared by Mr. Terry Merchant and highlighted the work that needed to be carried out on some of the trees. Councillor Mr. Kennedy had carried out the task of removing ivy from several of the trees and it was agreed to approach 'Access to Trees' for a quotation for carrying out the remedial work which was needed.

**17/173 Section 137 Grants.**

It was agreed to give grant of £200.00 to each of the following charities:

McMillan Nursing; Hope House; The Hospice; Shropshire Mind and Crane Quality Counselling.

**17/173 Exchange of Information:****(a) Agenda Items for next meeting:**

Community Service Awards.

Hazeldine – future action to prevent it being used as a car park.

**(b) The following items were reported:****(i) Highways:**

Extensive potholes in White Lodge Park and on the A53 in the Edgebolton area.

*Clerk to report to the Highways Department.*

**(ii) Street Lighting:**

No issues raised.

(iii) Oher:

Section 106 Agreement:

Members had been made aware that a sum of £32,500 had been made available following the approved planning application for affordable dwellings in Poynton Road.

It was unanimously agreed that the Parish Council should take responsibility for the oversight of projects which could be funded from this money. These were – (a) renovation of footpaths in the Glebe and Moat and on the playing field; (b) an additional CCTV camera; (c) an improved crossing by the school; (d) improved lighting in Poynton Road and (e) supporting the development of a junior football pitch. Clerk was asked to begin negotiations with various people regarding all the projects.

**17/174 Smart Water**

The Clerk reported on action he had taken since the last meeting which included re-assessing the number of properties; requesting possible grant aid from the police and the Housing Association and contacting the Clerk at Cleobury Mortimer to discuss the success of their scheme.

There had been no response from the Police or the Housing Association and no further interest shown by members of the public.

Clerk was asked to contact the Police, Housing Association and Smartwater again, pointing out that unless the issues raised could be resolved before the next meeting it would be impossible to proceed with the project

**17/175 Reports From:**

**(a) Police**

Incidents recorded in December:

Violence/Sexual Offences: 5 - Beech Grove; Bridgeway; Playing Field; Church Close, Muckleton Rd. (All under investigation).

Anti- Social Behaviour 4 - Pinewood Road; Church Close; Leasowes; Poynton Road

Theft: 1 - Leasowes (No suspect identified).

Criminal Damage 2 - A53 (No suspect identified).

Burglary 1 - Oak Drive (No suspect identified).

Vehicle Crime 1 - Hazeldine (No suspect identified).

It was noted that Councillor Brown had produced a detailed assessment of the reported incidents in 2017

**b) RAF Shawbury.**

Lt. McArdle agreed to look into the possibility of a training group undertaking work in the Church Yard to improve the condition of the World War 1 graves located there.

**(c) Shropshire Council.**

No report tabled.

**17/176 Group Award.**

There were no nominations made and it was resolved not to make an award this year.

**17/177 Skateboarding Event:**

Clerk reported that arrangements had been made to hold the event on the car park on February 22<sup>nd</sup>. and there would be a need to shut the park from early morning until the event was over. Mrs. Tracie Howells had agree to put up a notice.

**17/178 Planning.**

A.Applications:

The following applications had been received and considered:

1. Jay-roc – retrospective application for floodlights with an increased height (17/01317/FUL):

*Following consultation with Members, objections were raised in line with the previous response to the proposed site plan and the planning department were again asked to investigate developments on this site.*

2. Residential Development on land East of A53 – variation of conditions (18/00132/VAR).

Members considered an application from the developers to amend the imposed conditions and would then allow completion of the show house whilst they were developing the new roundabout. Clerk reported that he had spoken to the planning officer and the development licence had been granted and the developers were proposing to have the roundabout in use by the end of March. Members raised concern about the statement ‘*substantially completed*’ but appreciated the desire of the company to start selling the properties and were prepared to agree to the request if the Planning Officer and Highways Department were happy with the proposal.

3. Woodside, Wytheford Road, Shawbury – conversion of existing outbuilding to ancillary accommodation. (18/00181/FUL). Application supported.

4. Refurb Ltd., Shawbury Heath – erection of a single story office building and covered storage unit. *Application supported.*

B The following application has been approved:

Land adjacent to the Medical Practice, Poynton Road – mixed residential development of 20 affordable dwellings.

C. It was noted that the following application had been withdrawn:

Papillion, Wytheford Road, Shawbury – extensions.

**17/179 Committee/Meeting Reports.**

Meeting with the new Vicar:

The Vice-Chairman reported that he had attended a meeting to welcome the Rev. Richard Cresswell to the Village as the new Vicar. He was a family man and would be living initially in Millbrook and taking up his duties in June. It was agreed that he should be invited to attend a Council meeting after he was established in post.

**17/180 Press Matters.**

Clerk to provide a report for the Parish Newsletter which would include plans for the use of the 106 grant.

**17/180 Date and time of next meeting.**

The next meeting will be on March 13<sup>th</sup>. 2018 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: S. McIntosh (Chairman)      Date: March 13<sup>th</sup>. 2018**

